**Minutes of the Meeting**

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| **Title** | 10. Team Meeting |
| **Time & date** | 7:50 pm to 10:00 pm 30/03/2025 |
| **Meeting called by** | 2025-S1-38 (Capstone 11522) |
| **Members present** | Pema Gyamtsho, Thinley Rabgay, Thinley Dema, Ugyen Lhatshok, Zhijia Ren |
| **Minute taker** | Thinley Rabgay |
| **Type of Meeting** | Meeting offline |

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| ***Task tracker 1. Teams meeting*** | | | |
| **Action Items** | **Person Responsible** | **Deadline** | **Status** |
| Take minutes of the meeting | Thinley Rabgay | 30/03/2025 | Completed and shared with the teams |
| ***Minutes of the Discussion*** | | | |
| **Agenda** | **Discussions** | | |
| Update on reviewed articles | 1. **Publication Venue**  * The paper will be published IEEE Conference on Software Engineering Education and Training (CSEE&T). * Restructure based on the IEEE template.  1. **Full Text Review**  * Individually shared their experiences while reviewing articles and what are the common teaching strategies they read through. * The use of AI in teaching software architecture can be put as under recommendation section. * There are total of 82 papers reviewed for the final paper report. * Last day for the data search (30/03/2025) * One googles sheet shared for entry of the total data searched and reviewed.  1. **Discussion on analysis of the data**  * We can use some quantitative analysis using graphs. * The paper will have the findings explicitly aligned with each research question in following manner: * **RQ1 (Teaching Strategies):** List and summarise clearly identified strategies from a student perspective. * **RQ1(a) (Industry Alignment):** Explain strategies particularly valued by students as industry aligned. * **RQ2 (Practical Experiences):** Clearly discuss the practical experiences and how they positively impact students. * **RQ3 (Assessment Methods):** Summarize assessment practices and students' perceptions about them. * **RQ4 (Learning Outcomes):** Explicitly outline perceived skills and readiness reported by students. * **RQ5 (Challenges):** Clearly state major challenges faced by students in SA education. * Individually compile the answers for the RQs form our own reviewed papers. * Finalised the covidence for till now and will comeback as when we upload new articles. | | |

**Next Meeting schedule:** 3:00 pm, Tuesday, 01 April 2025

**Type of meeting**: Face-to-Face with Sponsor/Mentor

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| **Sl no** | **Agenda Item** | **Person Responsible** |
|  | Present on reviewed results | All members |
|  | Present the paper format | All members |
| 3. | Resolve conflicts in papers. | All members |